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**WATER AUTHORITY OF FIJI**  
**REF: 985**  
**WELDER**  
**(WAILOKU DEPOT)**

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**Purpose**

The Welder is responsible for delivering timely and accurate/effective welding works for relevant SBUs in WAF as part of its operations and maintenance function. This responsibility includes and prioritizing and implementing welding works and resource effectively whilst providing superiors sound advice with respect to manpower requirements. This position will report to the Technical Officer.

**Principal Accountabilities**

1. Effective and efficient welding services provided

- Timely and accurate delivery of the following ensured:
  - planning, design and successful implementation of appropriate work schedule/plan for all required welding works
    - Pinhole, hydrant pillar and Flange welding works included
    - welding resources and works appropriately prioritised and resourced
  - Inspection and modification of welding works undertaken
  - Quality and appropriate advice provided on the proper application of OHS regulation, when attending to welding tasks on site or in a workshop
  - Timely and accurate cost estimates for capital projects provided (with respect to welding work that will be required)
- Efficiency and cost-effectiveness (without compromise to quality of work) options discussed with superiors and implemented when endorsed
- Relevant and timely welding reports compiled and reported to superiors
- Accurate level of maintenance of welding works appropriately implemented

- Timely and relevant feedback provided to the Supervisor and Team leader
2. Timely, relevant and compliant reporting delivered
- All internal and external (if any) documentation/reporting requirements in relation to the outcomes of this role understood and correctly executed
    - Robust and relevant periodic reports/documents prepared and submitted as and when requested
    - Superiors provided with useful information combined with analysis and interpretation, for the purpose of decision making
    - Ad-hoc information request by superiors addressed in a timely manner
3. Teamwork and cooperation
- Cooperation within the team and greater function / department encouraged
  - Cooperation across functions / departments ensured
  - Collaboration and leadership to achieve relevant organisational targets and goals
  - Other related duties assigned by relevant superior(s) effectively and efficiently addressed
4. Organisational Values promoted and demonstrated at all times
- Support of the environment aligning deliverables to organisational values and strategic directions ensured
  - Organisational values and good corporate and governance practices are complied with in delivering outcomes ensured

### **Knowledge & Experience**

- Trade Test Certificate in Welding Class III
- Added Advantage: 6G Qualified Welder
- At least 4 years' experience in a similar role
- Robust knowledge of and proven experience in water plant operation and maintenance
- Physically fit with a can-do attitude to perform the tasks required Proven ability to work effectively as part of a team and deliver results within tight deadlines
- Physically fit with a can-do attitude to perform the tasks required

### **Skills & Abilities**

- Contribute to the team improving team effectiveness through personal commitment
- Identify the important issues and select an established procedure to address the problem

### **Remuneration**

Remuneration will be commensurate with relevant qualifications and experiences.

### **WHERE TO SEND YOUR APPLICATION**

Typed applications must include the curriculum vitae in chronological order and the names of 2 referees with certified copies of relevant certificates and separate application for different positions. Briefly state how you meet the knowledge, experience, skills and abilities for the position applied.

**INCOMPLETE & LATE APPLICATIONS WILL NOT BE CONSIDERED. ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED.**

Applications should be marked “**Confidential REF: 985 Welder - Support (Wailoku Depot)**” and should be received no later than **3 June 2022** and could be:

**Mailed to:**

The Manager Human Resources      or  
Water Authority of Fiji

**Hand delivered to:**

Human Resources Unit      or  
Level 3, Manohan Building

**Emailed to**

hr.recruit@waf.com.fj