
WATER AUTHORITY OF FIJI

REF: 1005 WATER FITTER

WASTEWATER TREATMENT PLANT

(BA WATER DEPOT)

Purpose

The Water Fitter is responsible for carrying out all aspects of site sampling, monitoring and testing of all machinery and plumbing fixtures required to maintain compliance with relevant EMA regulations governing wastewater collection maintenance, repair and new installations. This position reports to the Technical Officer.

Principal Accountabilities

1. Fully compliant and operational Wastewater Management Operations assisted
 - WAF Operational Standards, Environment Management Act, other governing standards and legislation are adhered to
 - Thorough understanding and execution of Standard Operating Procedures (SOP) as well as quality standards ensured
 - Technical Officer effectively and efficiently assisted in successfully delivering the following:
 - Maintains and repairs degrading structural and civil fittings in the collection system
 - Maintains equipment inventory and records.
 - Conducting routine checks wastewater collection systems and plumbing fixtures
 - Gathering material and installation tools.
 - Digging trenches using hand and machine trenching tools.
 - Locating installed piping systems
 - Removing old or broken piping systems.
 - Laying pipes into trenches or installing creek/river crossings and installing manholes inclusive of sewer connections

- Checking pipe alignment and sealing pipes
- Sealing exposed pipe joints and fittings.
- Filling and sealing pipe trenches.
- Completes work order forms at completion of a call-out and submits to Technical Officer on a timely basis
- Serves as the primary repair person
- Performs vehicle inspections and maintains vehicle logs as per WAF policy
- Engage in the simultaneous operations of CCTV unit, jetters and vacuum trucks
- Work schedule and shift duties successfully delivered
- Technical Officer effectively and efficiently assisted in successfully delivering the following:
 - All the scheduled PPM works on sewer collection systems to ensure that required service level quality is delivered at all times
 - All PPM and repair works carried out in accordance with SOP
 - Break down caused by delayed maintenance schedule or negligence eliminated
 - Customer complaints are rectified
 - Waste Water Management facilities kept neat and clean at all times
 - Full compliance with WAF's OHS and PPE requirements delivered

2. Timely, relevant and compliant reporting delivered

- All internal and external (if any) reporting requirements in relation to the outcomes of this role understood and correctly executed
 - Robust and relevant periodic reports/documents prepared and submitted as and when requested
 - Superiors provided with useful information combined with analysis and interpretation, for the purpose of decision making
 - Ad-hoc information request by superiors addressed in a timely manner

3. Teamwork and cooperation

- Cooperation within the team and greater function / department encouraged
- Cooperation across functions / departments ensured
- Collaboration and leadership to achieve relevant organisational targets and goals

- Other related duties assigned by the Technical Officer effectively and efficiently addressed
4. Organisational Values promoted and demonstrated at all times
- Support of the environment aligning deliverables to organisational values and strategic directions ensured
 - Organisational values and good corporate and governance practices are complied with in delivering outcomes ensured

Knowledge & Experience

- Certificate III & IV Plumbing & Sheet Metal or Electrical / Mechanical III or Welding & Fabrication III and/or Trade Certificate in Plumbing & Sheet Metal
- At least 3 Years of relevant Experience in the respective field
- General knowledge of the purpose and operations of water utilities
- Proven experience in basic plumbing and mechanical works
- Physically fit with a can-do attitude to perform the tasks required
- Proven ability to work effectively as part of a Team and deliver results within tight deadlines

Skills & Abilities

- Contribute to the team improving team effectiveness through personal commitment
- Recognise a problem in a routine task and select the appropriate solution.
- Utilise time and effort efficiently to complete tasks set by others.

Remuneration

Remuneration will be commensurate with relevant qualifications and experiences.

WHERE TO SEND YOUR APPLICATION

Typed applications must include the curriculum vitae in chronological order and the names of 2 referees with certified copies of relevant certificates and separate application for different positions. Briefly state how you meet the knowledge, experience, skills and abilities for the position applied.

INCOMPLETE & LATE APPLICATIONS WILL NOT BE CONSIDERED. ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED.

Applications should be marked “**Confidential REF: 1005 Water Fitter– WWTP (Ba Water Depot)**” and should be received no later than **3 June 2022** and could be:

Mailed to:

The Manager Human Resources or
Water Authority of Fiji

Hand delivered to:

Human Resources Unit or
Level 3, Manohan Building

Emailed to

hr.recruit@waf.com.fj