

WE\_CS015



TENANT AUTHORIZATION FORM

\*\*The following information must be completed in full and signed by the legally recorded property owner or authorized agent (Lessor)

Account Number: \_\_\_\_\_ Meter No: \_\_\_\_\_

The following tenant(s) have entered into a lease agreement for the referenced water account and is/are authorized to obtain services from the Water Authority of Fiji for the mentioned account as my tenant(s) (Lessee). (Attach Rental Agreement)

Tenant Information - Please print the name of the tenant(s) (over age 18) on the lease agreement.

\*\*Full Name: \_\_\_\_\_

Tax Identification Number (T.I.N): \_\_\_\_\_ (TIN Card / TIN Letter to be attached)

Contact Information

Phone: \*Mobile: \_\_\_\_\_ Work: \_\_\_\_\_ Home: \_\_\_\_\_

Email ID: \_\_\_\_\_

Property Owner Information - Please provide name, mailing address, and contact information.

\*\*Full Name: \_\_\_\_\_

Physical Site Address: \_\_\_\_\_

Tax Identification Number (T.I.N): \_\_\_\_\_ (TIN Card / TIN Letter to be attached)

Contact Information

Phone: \*Mobile: \_\_\_\_\_ Work: \_\_\_\_\_ Home: \_\_\_\_\_

Email ID: \_\_\_\_\_

\*\* The Tenant (Lessee) and the Landlord/Owner (Lessor) will both receive an Email Bill copy as it is generated. Note: there will no Bill Postage or SMS Bill Notice. However, Disruption and Overdue Notice will be provided on SMS.

Declaration

I, \_\_\_\_\_ do hereby solemnly and sincerely declare that all information provided herein is true and correct to the best of my knowledge. I hereby authorize the Authority to use the information to update their record and any other purpose befitting the efficient discharge of their responsibilities.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Property Owner or Authorized Agent)

Official Use

Required documentation sighted  Rental Agreement.  T.I.N Copies (Landlord & Tenant)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Receiving officer Name: \_\_\_\_\_ Emp Id: \_\_\_\_\_

